



Raj Kumar Goel Institute of Technology

5th KM STONE (OPP. JAIN TUBE CO. LTD.) DELHI-MEERUT ROAD,
GHAZIABAD (U.P.) – 201003

FAX : (0120) 2788350 TEL (0120) 2788273, 2784224

OFFICE OF THE DIRECTOR

Ref No.: RKGIT/Dir.Off./June/2022/270

Dated: 22/06/2022

CIRCULAR

The revised R&D Policy approved by the management is enclosed for the benefit of all the employees. This R&D Policy is effective from 1st Aug, 2022 onwards till further orders.

It is just pertinent to mention and a request to all the faculty members that, for registration of patents, it is compulsory to register in the name of the institution to avail all the benefits.

Your kind co-operation is highly solicited.

(Dr. D.R. Somashekar)
Director

Copy to:

Hon'ble Chairman
Vice Chairman
Group Advisor
Executive Director
Associate Director-CRC
All Deans
All HOD's
Registrar — IQAC
Library — R&D Coordinator
Accounts Office
H R Department
ERP Admin
Maintenance/Transport Dept.


22/06/22



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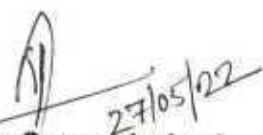
OFFICE OF THE DIRECTOR

Dated: 27/05/2022

R&D Policy Amendments Approved in the Standing Committee Meeting held on 24.05.2022.

Intellectual Property Rights (IPR):

- (a) All the patent proposals has to be verified by the screening committee before applying. The proposals approved by the screening committee only will be taken up for further processing of the application.
- (b) In case of provisional patent application filed in the name of RKGIT, the initial processing fees will be paid by the Institute.
- (c) The total incentive of Rs. 10000/- will be paid to the inventor(s) on the grant of the patent in the following ways sharing the total amount to all the inventors, if required.
 - (i) The inventor(s) will be rewarded Rs. 2500/- only after publication.
 - (ii) The inventor(s) will be rewarded Rs. 7500/- after the grant of the patent.
- (d) In the case when patent is commercialized, the revenue accrued shall be shared among the inventors and RKGIT in the ratio 50:50 or as per mutual agreement.
- (e) The inventors among themselves shall decide the share among the co-inventors. (If required).


(Dr. D.R. Somashekar)
Director



Raj Kumar Goel Institute of Technology

(ISO 9001:2008 Certified)

5 –Km. Stone, Delhi – Meerut Road, Ghaziabad (U.P. – 201003)

Tel: (0120) 2788409, Fax: (0120) 2788350

R & D Policy

(Amendments)

Research and Development (R&D) Policy:

To achieve the high quality research ambience, the following policies have been formulated.

Constitution of R&D Cell

The Cell will comprise of the following members:

- (i) Director - Chairman
- (ii) Dean Academics – Vice Chairman
- (iii) HOD – Coordinator /Secretary of the Cell.
- (iv) Head of all Academic Departments
- (v) Professors/Associate Professors (nominated by the Director) – Members
- (vi) Nominee of the Management

I. ACADEMIC RESEARCH POLICY:

- a) Registration of faculty to pursue Ph.D. in central/state/IITs/NITs will be encouraged.
- b) Faculty publication in either SCI or SCOPUS indexed journals are appreciated with appropriate incentives. Publications in indexed journals (For Technology, Science, Management and Social Sciences-SCI/ SCI-E / SSCI and for Pharmacy -Pubmed/ SCOPUS / Index Medicus) will only be considered for incentive.
- c) It is mandatory for all the faculty (Assistant Professors, Associate Professors and Professors) to publish one Research paper in Science Citation Index (SCI) Journals in one academic year.
- d) B.Tech and M.Tech Student's projects should be research focused. Every project shall lead to at least one research publication in a journal indexed in SCOPUS or SCI.
- e) It is mandatory for all the faculty (Assistant Professors, Associate Professors and Professors) to qualify anyone MOOC/NPTEL Course in one academic year.
- f) Faculties are required to attend Conferences (International/National)/FDP/STTP at least one in a year. Financial support for attending Conferences/FDPs/STTPs will be provided by the Institute.

II. Excellent Centers:

Faculties are required to develop excellence centers in the frontier areas of research which shall be open to faculty, students and industry persons to conduct research. The developed excellence center shall conduct/organize value added programs to students.

III. Consultancy:

- i. Any profit earned from the consultancy and related works shall be shared on 80:20 basis (i.e. 80% for the faculty and 20% for the institution.)
- ii. The copyright/Patent obtained as an outcome of the consultancy will be shared as per mutual agreement.
- iii. For any dispute, decision of the management of RKGIT shall be final.

IV. IPR:

Any IPR generated by an employee of the institute in the field of his/her discipline shall be the property of the institute.

All Departments shall create an innovation culture by organizing various kinds of programs such as ideation programs, collection of innovations from research undertaken in respect of academic, extension, extramural and outreach. Every innovation shall lead to filing a Patent.

Expenditure for the registration of the patent through RKGIT will be borne by the institute.

Research Incentives Scheme:

A. Research Publications (Journals)

Publications in indexed journals (For Technology, Science, Management and Social Sciences-SCI/ SCI-E / SSCI and for Pharmacy -Pubmed / SCOPUS / Index Medicus) will only be considered for incentive. The faculty will be paid following incentives based upon the impact factor of the Journals in which the research paper has been published.

S.No.	Journal	Incentive (inRs.)
1	Scopus	Rs.5000/-
2	Science Citation Index (SCI)	Rs.10000/-

- The faculty requesting for incentive must be the author in the research paper.
- In case of multi authored publications, the incentive amount shall be divided by the number of authors. The resultant amount shall be given to each of the authors belonging to RKGIT, if there are more than one institution inclusive of RKGIT.
- Published paper must have '**Raj Kumar Goel Institute of Technology**' as the affiliated institute.
- On-line date is to be considered as the date of publication.
- Authors outside the RKGIT fraternity are not entitled for this scheme.

Presentation of Research Papers in Conferences in India:

- (a) The International/ National conference must be of repute (viz. IEEE, Springer/ Wiley/IPC etc.) and the hosting Institutions must be of Institutes of repute-IITs/IISc/NITs/IITs/ Universities/Deemed Universities etc.
- (b) The faculty would be allowed OD + Registration Fees on prior approval basis.
- (c) In case of joint authorship only one faculty can avail the facility.
- (d) Each faculty can present research papers in Conferences of repute twice in an academic year with financial assistance.

Presentation of Research Papers in Conferences in Abroad:

- (a) The faculty has to approach AICTE (which provides 100% funding subject to meeting their norms) or other Funding Agencies of Govt. of India.
- (b) Faculty member can attend such conference once in a year, 50% registration fees and 50% Air Travel expenditure shall be reimbursed on prior approval basis. Faculties can avail any one financial support.
- (c) This sanction would be allowed depending upon the track record of the faculty to be adjudged by a panel of at least four members constituted by the R & D Cell.

For Attending Workshops/Seminar/ FDPs/STTPs:

- (a) The faculty would be allowed OD+ Registration Fees on prior approval basis.
- (b) The FDPs/Seminars/Workshops/STTPs hosting Institutions must be of Institutes of repute-IITs/IISc/NITs/IITs/ Universities/Deemed Universities etc.
- (c) Each faculty can attend Workshops/Seminars/FDPs of repute twice in an academic year with financial assistance.

Publications of Books:

Faculty members who have taken efforts to write and publish books or monographs are encouraged and incentive will be given to the faculty member as per following:

BOOK DETAILS	PUBLISHER	INCENTIVE (Rs.)
Full Book	Renowned International Publisher	Rs.10000/-
Full Book	Renowned National Publisher	Rs. 5000/-
Edited volume of book with articles or chapters (with ISSN/ISBN number wherever necessary)	Renowned International / Renowned International /	Rs.2000/-

Research Projects: Received research grant by Govt. or Private funding agencies:

Under this scheme Principal investigator will be eligible to get the incentive as per following categories of the projects.

Category	Project Categories based on Amount of Research Grant received	Incentive Amount (Rs.)
A	Research Grant up to Rs. 10.00 Lakhs	Rs.10,000/-
B	Research Grant more than Rs. 10.00 Lakhs and up to Rs. 25.00 Lakhs	Rs.15,000/-
C	Research Grant more than Rs. 25 - 50 Lakhs	Rs.25,000/-
D	Research Grant more than Rs. 50 Lakhs	Rs.50,000/-

- Above incentives are other than principal investigation honorarium.
- When more than one person is working on the project the incentive amount will be equally shared amongst the team member.
- The amount shall be disbursed in two phases :(After receiving the full grant)
 - i) Half amount will be paid after 50% work is completed.
 - ii) Balance 50% amount will be paid only after successful completion of the said research project in all subject. (Certificate from the concerned funding agency).

R&D Policy amendments approved in the Standing Committee Meeting held on 24.05.2022.

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IQAAC

